

COTS Project: Steering Group

Meeting held on 13 January 2010

@ Intellect, Russell Square House, 10-12 Russell Square, WC1B 5EE



MINUTES (ABRIDGED)

1) Welcome and introduction

MT welcomed everyone to the meeting. MT informed the group that in order to track the progress the group was making he had compiled an overview of progress based on the minutes from each meeting. It was agreed that this was a useful tool, and that the secretariat would be responsible for keeping this updated.

The group then discussed the 'short list', and it was agreed that the primary and secondary issues should be identified, and this should be built into the 'principles and process' document.

Actions arising

- Secretariat to update and maintain overview of Steering Group's progress
- Secretariat to revise the short list

2) Recap from last forum meeting

The secretariat provided a brief summary of the issues discussed at the previous steering group meeting and forum, including setting out the objectives for the meeting, and highlighted that Ofcom had published the CSMG report into the ideal NGA b2b interface, which should inform our discussions.

3) The role for aggregation

The steering group discussed what the role and functions of an aggregator should be to resolve the COTS issues. The following points were made.

- The requirements must reflect the initial objective, which was to focus on delivering the minimum required to enable the CP-AIP relationship.
- A number of participants stated that defining the interface requirements should be a key deliverable for the COTS Project.
- The steering group discussed the Ofcom-CSMG BtB interfaces report, and agreed with the key characteristics for an NGA BtB interface identified by the report.
- One of the big challenges now is to understand whether there is a business case for an aggregation function.
- The group agreed that a useful starting point would be to consider existing reference interconnect agreements, identify what an aggregator would need to address within those and then scope these out.

Actions arising

- Secretariat to circulate generic strawman interconnect agreement for steering group to provide input to.

4) Progress meeting, 25 January

The group discussed the arrangements for the update meeting on 25 January.

Actions arising

- Secretariat to prepare presentation for steering group to report back to stakeholder community on 25 January
- Secretariat to develop a glossary of terms

END